



How To Replace a Spiral Balance

Tilt sash inward as if you were cleaning the window. Let the sash rest against the sill.

Remove balance cover:

Start at the bottom edge with a flat screwdriver, disengage from jamb and remove.



Disengage balance from the shoe:

Insert balance tool into the shoe engaging the "T" bar at the end of the balance. Push down and pull out of shoe.



Release tension from the balance:

Hold tool firmly and allow tension to slowly release.

Remove balance from jamb:

Remove screw at the top of balance and remove from window.

Re-attach balance at top of window jamb with screw.

Attach balance tool to the bottom of the spiral balance and apply ___ turns to the balance for proper tension setting.

Insert balance back into the balance shoe.